

CREDITORS CLAIM FORM

(Also for use by Preferential Creditors)

Section 278(1) Companies Act 1955 Or Section 304(1) Companies Act 1993

Please return this form to PO Box 9323 Hamilton 3240

NAME AND POSTAL ADDRESS OF CREDITOR IN FULL E-mail Address Telephone Number: () My Reference is: (if applicable)	Any personal information collected is for the purpose of administering the liquidation in accordance with the Companies Act 1955 and 1993. The information will be used and retained by Liquidateit and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993. Under Section 278(1) of the Companies Act 1955 or Section 304(1) of the Companies Act 1993 any claim by an unsecured creditor against a company in liquidation must be in this prescribed form and must - (a) Contain full particulars of the claim; and (b) Identify any documents that evidence or substantiate the claim. You may have access to and request correction of any personal information.
--	---

NAME OF COMPANY IN LIQUIDATION:

I, *(Name)*.....
(If claim is made on behalf of creditor, specify relationship to creditor and authority)
 claim that the company was at the date it was put into liquidation indebted to the above named creditor for the sum of *(Amount in words and figures)*:

 \$.....

STATUS OF CLAIM:

1. I am an unsecured creditor 2. I am surrendering the security I hold and I am claiming as an unsecured creditor 3. I am making a preferential claim <i>(Refer details of reverse)</i> 4. I am claiming reservation of title rights pursuant to rights held by me <i>(Refer details on reverse)</i>	TICK <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
---	---

Full particulars of the claim are set out, and any supporting documents that substantiate the claim, are identified on the reverse of this form. (The liquidator may require the production of a document under Section 278(2) of the Companies Act 1955 or Section 304(2) of the Companies Act 1993. You are **not required to attach any supporting documents** at this stage, but you may attach them now if you think it would expedite the processing of the claim.)

SIGNED:	Date:
----------------	-------

WARNING	It is an offence under Section 278(6) of the Companies Act 1955 or Section 305(6) of the Companies Act 1993 to - Make or authorise the making of, a claim that is false or misleading in a material particular knowing it to be false or misleading; or Omit, or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular
----------------	---

Received (Date Stamp)	<p>RESERVED FOR OFFICE USE: Claim admitted/rejected for voting purposes: (Delete one)</p> <table style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Signed:</td> <td style="width: 50%; text-align: center;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table> <p>CLAIM REJECTED FOR PAYMENT:</p> <table style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Signed</td> <td style="width: 50%; text-align: center;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table> <p>or</p> <p>CLAIM ADMITTED FOR PAYMENT</p> <table style="width: 100%;"> <tr> <td style="width: 33%;">Preferential Claim for:</td> <td style="width: 33%;">Ordinary Claim for</td> <td style="width: 33%;">Deferred Claim for</td> </tr> <tr> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td style="border: 1px solid black; width: 33%; height: 20px;"></td> <td style="border: 1px solid black; width: 33%; height: 20px;"></td> <td style="border: 1px solid black; width: 33%; height: 20px;"></td> </tr> </table> <table style="width: 100%;"> <tr> <td style="width: 65%; text-align: center;">Signed Liquidator:</td> <td style="width: 35%; text-align: center;">Dated</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table> <p>Note: If the decision to admit or reject a claim is amended, regulation 8 of the Companies Act 1955 or of the Companies Act 1993 Liquidation Regulations 1994 requires that it be recorded in writing.</p>	Signed:	Date			Signed	Date			Preferential Claim for:	Ordinary Claim for	Deferred Claim for	\$	\$	\$				Signed Liquidator:	Dated		
Signed:	Date																					
Signed	Date																					
Preferential Claim for:	Ordinary Claim for	Deferred Claim for																				
\$	\$	\$																				
Signed Liquidator:	Dated																					

PARTICULARS OF CLAIM

If the creditor owes money to the company, please give full details

Date	Details of Claim and Identification of Documents that Evidence or Substantiate the Claim	Amount \$

RETENTION OF TITLE CLAIMANTS ONLY (Romalpa Claims)

Please provide details of the basis of your retention of title claim and furnish a copy of the documentation showing that such a reservation of title clause is a condition of contract.

PREFERENTIAL CLAIMANTS ONLY

1. Are you claiming the full amount of your claim as preferential? Yes / No
2. If no, what part of the claim is preferential? \$.....
3. Why do you believe you are a preferential creditor?
(e.g. employee, GST etc).....
4. Details of your claim:.....

If applicable please record here your GST Registration number: